MALMESBURY
TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on Tues 22nd September 2026

Present: Cllrs: K Drake (Chair), J Akhtar (Vice Chair), P Exton, I Wallis, J Paget, R Sanderson, M Akhtar

Also present: Lisa Dent (Dep Town Clerk) , Keigh Freegard

PE/26/128 To receive declarations of interest
None received.

PE/26/129 To receive apologies
None received.

PE/26/130 Public participation on items of business included on the agenda
Keith Freegard gave a presentation on how the LCWIP has progressed to date managed by the volunteer group. This group intends to continue working on plans and priorities to best represent Malmesbury under the new name of Malmesbury Active Travel Team (MATT). Intending to seek involvement with projects such as Daniel's Well and other council business involving active travel, MATT hopes to work with adjoining local parishes. It was agreed it would be beneficial to have councillor representation within the MATT group and P&E would like to recommend this to the next Full Council meeting. Dep Town Clerk will forward the LCWIP presentation slides to all councillors.

K Freegard left the meeting

PE/26/131 To approve minutes of meeting held on Tues 1st September 2026
The minutes were adopted and signed as a correct record, subject to one amendment.

This committee submitted a Highways Improvement request form previously to ask for one of the X2 disabled spaces outside Fabric Shack to be relocated to the vicinity of the Post Office/Co-Op to facilitate disabled vehicle users at the north end of the High Street. LHFIG group at Wiltshire Council has requested clarification on the location.

Councillors proposed the end bay space outside Alltype Builders merchants (adjacent to Olivers Lane) which they feel is spatially appropriate. It will allow more room to manoeuvre in and out of the space and with the width of the road wider, would give additional space for entering/exiting the vehicle. Should this not be possible P&E Committee would of course accept the proposed space outside Co-Op.

PE/26/132 To receive and note Income & Expenditure Report
The report was noted.

PE/26/133 To ratify expenditure paid for public engagement event room hire from River Management Group budget
The expenditure was ratified and Dep Town Clerk will seek refund of the booking deposit.

PE/26/134 To review Highways Improvement request form and agree next steps (Katifer Lane)
It was agreed that Cllr Karen Drake will speak with the resident concerned to ascertain finer details of the issue and therefore the item is deferred to a later meeting.

PE/26/135 To consider participation in public consultation by Persimmon re proposed residential scheme at Backbridge Farm (pre-application consultation)
The online survey was completed and submitted, stating Malmesbury Town Council looks forward to reviewing the planning application once finalised and working with Persimmon to achieve the best possible outcome for the residents of Malmesbury.

PE/26/136 To receive recommendations and/or comments from Full Council Meeting on 15th Sept 26 re The Highways Improvement request form and Triangle Report for proposed improvements and consider any next steps required
At the Full Council meeting, Cllr Gavin Grant advised P&E committee to contact Councillor Elizabeth Threlfall at Wiltshire Council with these proposals. Dep Town Clerk will arrange a meeting. Following the meeting and once refined with details of costing/funding (including Malmesbury Town Council's contribution), the item will return to Full Council for review.

PE/26/137 To resolve comment to Planning Inspectorate Appeal ref 6015574 re Land off the A429, Malmesbury SN16 9NZ PL/2026/04254 Retrospective permission to construct a hard surfaced track between the access and the permitted building (comments must be received by 12th Oct 2026)
It was agreed to submit – Objection. Malmesbury Town Council strongly objects to the application. The applicant has continuously breached planning law and the council fully stands its previous comments. The comment agreed at P&E meeting on 11th August will also be submitted.

PE/26/138 To agree any matters for clarification from Wiltshire Council re data from payment machines and parking app and to consider entering into a funding agreement with Wiltshire Council for the suspension of car park charging commencing 01 October 2026 to 30 September 2027 and: (first two hours of a stay at Station Road and free parking on bank holidays to Station Road and Cross Hayes at a total cost of £11,676.55)
It was agreed to follow-up our request for more recent parking uptake data (currently received up to April 2026). Councillors agreed to enter into the funding agreement.

PE/26/139 To resolve comment to planning application received since the last meeting
PL/2026/05417 - Kwik Fit, Gloucester Road Ind estate, Gloucester Road, Malmesbury SN16 9JS
No comment.

PL/2026/04980 - The Old Smithy, Holloway, Malmesbury, SN16 9HX
Comment - Malmesbury Town Council has concerns re the height of the proposed building in relation to its surroundings and feels the change of use to residential for garaging is also concerning.

PL/2026/05246 - 73 Sillars Green, Malmesbury, SN16 0FA
No objection.

PL/2026/05439 and PL/2026/05768 - 44 Bristol Street, Malmesbury, SN16 0AX
No objection.

PE/26/140 Standing items – updates where available

Wheeler Way

This is item will be progressed in the near future.

Market Cross

Some budgetary information has been received from the surveyor. It was agreed to ask Councillor E Threlfall for information as to how to proceed working with Wiltshire Council on this item.

River Management

Working group meeting will be held this week. Public engagement meeting is held tomorrow in the Rausing building and Cllr Akhtar advised that dates have been released for the Wiltshire Council Natural Flood Management (NFM) catchment walk.

Meeting closed at 20.44.